



State of Michigan  
**Physician 18 (State Medical Examiner) - Office of the Chief  
Medical Executive**

<b>SALARY</b>	\$85.17 - \$119.73 Hourly \$177,153.60 - \$249,038.40 Annually	<b>LOCATION</b>	Lansing, MI
<b>JOB TYPE</b>	Permanent Full Time	<b>REMOTE EMPLOYMENT</b>	Flexible/Hybrid
<b>JOB NUMBER</b>	3901-23-EXEC-014-EST-PHY	<b>DEPARTMENT</b>	Health and Human Services - Central Office
<b>OPENING DATE</b>	11/27/2023	<b>CLOSING DATE</b>	12/18/2023 11:59 PM Eastern
<b>BARGAINING UNIT</b>	UNITED AUTO WORKERS (UAW)		

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## Job Description

The MDHHS mission is to provide opportunities, services, and programs that promote a healthy, safe, and stable environment for residents to be self-sufficient. We are committed to ensuring a diverse workforce and a work environment whereby all employees are treated with dignity, respect and fairness. For more information, please visit our [MDHHS Diversity, Equity, and Inclusion Plan](#). ([Download PDF reader](#))

The position serves as the State Medical Examiner and participates in the Michigan Department of Health and Human Services (MDHHS) fatality related activities, including child death review, opioid investigation, infectious diseases (COVID), provide training and education for county medical examiners, and mass fatality preparedness and response activities. This

role establishes state standards, including education and training, for local medical examiners and medical examiner investigators to be consistent with national recommendations and guidance. This work includes providing guidance on statewide data collection procedures for local medical examiner offices and assists with assessing the feasibility of a centralized data collection system. This role responds to media requests, act as a liaison to other state medical examiner offices and provide surge capacity and other mass fatality support where needed. This is a high-level position that should bring considerable working knowledge to the office as they are setting the direction of the office and related programs. In addition, this position functions as an essential assistant in the Community Health Emergency Communications Center (CHECC) during trainings, drills, exercises and actual events requiring 24/7/365 availability.

Click here to view the [Position Description \(Download PDF reader\)](#) & here to view the [Job Specification](#)

**To be considered for this position you must:**

- Apply for this position online via NEOGOV; click on "Apply" in the job posting for instructions on submitting your electronic application. Hard copy applications are not accepted.
- Relevant experience and/or education referred to in the supplemental questions must be documented in the resume, transcript and/or application to allow for accurate screening.
- **Meet the Selective Position Requirement (SPR): Three years of Forensic Pathologist experience.**
- Attach a resume identifying specific experience and dates of employment. Dates of employment should include month and year and hours per week.
- Attach a cover letter.
- If applicable, attach a copy of an official transcript(s). We accept scanned copies of official transcripts. We do not accept web-based, internet, or copies of unofficial transcripts. Official transcripts provide the name of the institution, confirmation that a degree was awarded and on what date, and the registrar's signature. Please review Civil Service's guidelines regarding Official Transcripts: [Official Transcripts \(michigan.gov\)](#).

**Failure to complete any of the above items may result in your application not being considered. See instructions for attaching files here: [Instructions \(Download PDF reader\)](#)**

## Required Education and Experience

### Education

Possession of a medical degree from an accredited school of medicine.

## **Experience**

Three years of post, medical degree, full-licensure experience in the practice of medicine or osteopathic medicine and surgery.

### **Selective Position Requirement (SPR): Three years of Forensic Pathologist experience.**

In addition to the above education and experience requirements, candidates must possess the following:

- *Michigan licensure to practice medicine or osteopathic medicine and surgery.*
- *Certified in forensic pathology by the American Board of Pathology*

## **Additional Requirements and Information**

If you previously held status in this classification and departed within the last three (3) years, please contact Human Resources regarding your interest in a potential reinstatement. Reinstatement is not guaranteed or required.

**Your application for any position does not guarantee you will be contacted by the Department/Agency for further consideration. Only those applicants interviewed will be notified of the results.**

**Position Location/Remote Office:** The physical location of this position is South Grand Building - 333 S. Grand Ave., Lansing, MI. Based on operational needs and within established limits, remote work and alternate or hybrid work schedule requests for this position may be considered. Selected candidates who have been approved to work remotely or a hybrid schedule must complete that work within Michigan. Candidates should confirm work location and schedule at the time of interview.



**Employees will be provided computers to perform state work. Phones may also be provided for necessary**

communications. If working remotely, employees will be responsible for providing other components of a remote office at their own expense, including:

- A secure work location that allows privacy and prevents distractions.
- A high-speed internet connection of at least 25 Mbps download and 5 Mbps upload.
- Suitable lighting, furniture, and utilities.

Your application for any position does not guarantee you will be contacted by the Department/Agency for further consideration. Only those applicants interviewed will be notified of the results.

**As a Condition of Employment:** this position requires successful completion of a background investigation and a criminal records check.

**The Department of Health & Human Services reserves the right to close this posting prior to its original end date once a sufficient number of applications have been received.**

For information about this specific position, please email [MDHHSVacancies@michigan.gov](mailto:MDHHSVacancies@michigan.gov). Please reference the job posting number in subject line.

Follow us on [LinkedIn](#) for more job opportunities!

MDHHSJobs #MDHHSJobs #Veteranfriendly #CareersWithPurpose #CommunityHeroes



MDHHS is proud to be a Michigan Veteran's Affairs Agency (MVAA) Gold Level Veteran-Friendly Employer.

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**Agency**

State of Michigan

**Address**

400 South Pine Street

Lansing, Michigan, 48909

**Phone**

(800) 788-1766

State of Michigan is an Equal Opportunity Employer

**Website**

<https://www.governmentjobs.com/careers/michigan>

**Physician 18 (State Medical Examiner) - Office of the Chief Medical Executive Supplemental Questionnaire**

**\*QUESTION 1**

**PHYSICN - Do you possess a medical degree from an accredited school of medicine? If so, please attach a copy of your official college transcripts.**

- Yes
- No

**\*QUESTION 2**

**PHYSICNA – Do you possess at least three years of post medical degree, full-licensure experience in the practice of medicine or osteopathic medicine and surgery?**

- Yes
- No

**\*QUESTION 3**

**Do you possess at least a medical degree (MD or DO)?**

- Yes
- No

**\*QUESTION 4**

**Are you currently a forensic pathologist and meet the Selective Position Requirement (SPR): Three years of Forensic Pathologist experience?**

- Yes
- No

**\*QUESTION 5**

**How many years have you worked as a medical examiner?**

- 5 years or more
- 3 to 4 years
- 1 to 2 years
- Less than 1 year
- None

**\*QUESTION 6**

**Do you have four year of professional experience?**

- Yes
- No

**\*QUESTION 7**

**Please comment on how you will contribute to our mission regarding commitment to diversity.**

**\*QUESTION 8**

**Do you possess Michigan licensure to practice medicine or osteopathic medicine and surgery?**

- Yes
- No

**\*QUESTION 9**

**Are you certified in forensic pathology by the American Board of Pathology?**

- Yes

No

**\*QUESTION 10**

**Please select from the options below: (Please note, actions that have been expunged, formal counseling, and layoff actions need not be reported.) Please select all that apply.**

- I have been dismissed within the last two years
- I have resigned in lieu of discipline or dismissal within the last two years
- I have been suspended without pay within the last two years
- I have received a written reprimand within the last two years
- I have received an unsatisfactory rating within the last two years
- I have signed a last chance agreement with MDHHS within the last two years
- I certify that none of the above circumstances apply to me

**\*QUESTION 11**

**Do you have any objection to being fingerprinted or drug tested?**

- Yes
- No

**\*QUESTION 12**

**Do you have any substantiated cases of abuse or neglect reported on the Department of Human Services Central Registry?**

- Yes
- No

**\*QUESTION 13**

**Do you have an Intentional Program Violation from the Department of Health and Human Services?**

- Yes
- No

**\*QUESTION 14**

**From the options below, which accurately describes your current status? (A current state employee works for an actual state department such as the Department of Corrections, the Department of Transportation, etc.)**

- A current Michigan Department of Health and Human Services (MDHHS) employee
- A Michigan Department of Health and Human Services (MDHHS) employee in layoff status
- A current State of Michigan (non-MDHHS) employee
- A State of Michigan (non-MDHHS) employee in layoff status
- None of the above

**\*QUESTION 15**

**Are you a current MDHHS employee classified as a Physician 18 and interested in moving to the same classification and level at this location?**

- Yes
- No

**\*QUESTION 16**

**Did you attach a cover letter and a copy of your résumé to your application? (Failure to do so may result in your application being screened out.)**

- Yes
- No

**\*QUESTION 17**

**Did you attach a copy of an official college/university transcript to your application? (Failure to do so may result in your application being screened out.)**

- Yes
- No

\* Required Question