

Job Title:	Forensic Photographer	Position Number:	50199071
Department:	Forensic Center	Job Family:	Medical
FLSA Status:	Non-Exempt	Job Role/Level:	Tech Specialist 2
Market Range:	MR07	Date:	10/22/2024
JOB ID:	240000028U	New or Repost:	Repost

Market Range: 07

Hiring Salary: \$21.00/Hourly

JOB SUMMARY/ESSENTIAL JOB FUNCTIONS: Under the direction of an assigned supervisor, the Forensic Technician provides primary assistance to staff forensic pathologists with autopsy procedures and related activities. Specific duties include transporting the deceased between the morgue and autopsy room; lifting and transferring of the body between cart and table; preparing the body for autopsy; performing eviscerations, ensuring specimens are handled and stored appropriately and preparing the deceased's body for the funeral home.

DUTIES AND RESPONSIBILITIES:

1. Photographs bodies and human remains during examination in the autopsy suite, including photographs of body surfaces, wounds and injuries, and internal organs and body cavities.
2. Photographs retained tissue specimens and organs.
3. Photographs evidence including personal effects, clothing, projectiles, foreign objects, and other items deemed of evidentiary significance.
4. Maintains electronic photo archives and uploads photographs to the appropriate locations in the electronic database of the West Tennessee Regional Forensic Center.
5. Processes images in multiple file types using a variety of software tools for investigative, scientific, and court presentation purposes.
6. Provides hands-on training to new and current employees on department specific photography techniques.
7. Assists with autopsy operations and maintenance as directed by the Autopsy Technician Supervisor including body processing, autopsy setup, entering case and evidence information into the database, and assisting with ancillary and non-autopsy tasks.
8. Maintains all photographic equipment used by the Forensic Center including troubleshooting, inventory control, and functionality.
9. Remains up to date on the latest forensic photography techniques and standards.
10. Performs other related duties as assigned.

MINIMUM REQUIREMENTS:

EDUCATION: High School Diploma or GED. **(TRANSCRIPT REQUIRED)**

EXPERIENCE: Two (2) years of experience/training in forensic or medical photography. *(Experience working in a medical examiner's office performing digital or conventional photography, or International Association for Identification - Forensic Photography Certification is preferred.)*

PHYSICAL DEMANDS, WORK ENVIRONMENT, & OTHER REQUIREMENTS:

While performing the duties of this position, the incumbent is regularly required to do the following:

- Ability to stand for long periods of time, lift, carry, push, pull, bend, sit, climb, and stoop.
- Ability to lift and/or maneuver bodies and equipment.
- Ability to properly handle and dispose of hazardous materials.
- Ability to wear provided personal protective equipment due to exposure to biohazardous and/or chemically hazardous materials.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Expert knowledge, skill, and ability in the use of digital cameras and photography equipment.
- Knowledge and skill with forensic and medical photographic techniques.
- Knowledge of forensic pathologists needs.
- Proficient computer skills to include Microsoft 365.
- Ability to effectively communicate verbally and in writing.
- Ability to maintain effective working relationships with internal staff as well as community partners.
- Ability to secure work area and maintain confidentiality.

WORK SCHEDULE: This position may occasionally be required to work weekends and frequently required to work evenings.