

DIRECTOR AND CHIEF MEDICAL EXAMINER

24000939



Southwestern Institute of Forensic Science

Job Description

Plans, directs and supervises the activities of all laboratories and divisions within the Institute of Forensic Sciences, which includes the Office of the Medical Examiner and the Criminal Investigation Laboratory.

The incumbent leads and directs the strategic planning process for the Institute and assigns special projects and supervisory responsibility to support staff as required. Authorizes grant development and submission. Directs, leads and authorizes the development of special projects, including technical programs and capital projects. Directs the departmental response to proposed legislation and takes or directs actions to make the department's position known to the Commissioners Court. Represents the Institute in Commissioners Court and on various committees and work groups; may serve in various capacities on certain Boards as Director and Chief Medical Examiner.

The incumbent must be approved by the University of Texas Southwestern Medical Center, and will be a faculty member of the Pathology Department. This position will be required to serve as the primary liaison between the Institute and UTSWMC and must fulfill various academic responsibilities, including directing, performing and coordinating scientific research and publication, teaching, and lectures. This position also functions as a Medical Examiner, and is responsible for all the job duties listed for that position. Management Scope: Direct supervisory authority for five exempt supervisory staff and one non-exempt position, direct training supervision of Pathologists (fellows); general supervision for all other Institute staff (approximately 100 positions). Directs budget development and is responsible for the Institute budget totaling approximately \$6.5 million.

Requirements

Job Requirements

- Medical degree from an accredited medical school.
- Special Requirements/Knowledge, Skills & Abilities: Board certified in anatomic pathology and forensic pathology. Must be approved by University of Texas Southwestern Medical School. Knowledge of Dallas County policies and procedures; ability to effectively represent the Institute to the Commissioners Court, Institute clients and others; demonstrated leadership skills and the ability to effectively direct medico-legal and scientific operations; thorough, current knowledge of forensic pathology; thorough knowledge of standard autopsy room protocols; skill in the use of autopsy room equipment such as bone saws, knives and needles; ability to direct support staff activities; ability to develop and present accurate written and verbal medical opinion reports on case findings; excellent knowledge of department policies and procedures; ability to use good safety practices and precautions including the use of personal protective gear.
- Must reside in Dallas County.
- Must pass criminal background check.

Physical/Environmental Requirements

- The primary work area is an autopsy room, with routine, potential exposure to biological and/or chemical hazards. There is routine exposure to odorous specimens and chemicals and graphic visual situations. Prolonged, extensive, or considerable standing/walking; lifts, positions, pushes bodies; lifts supplies, equipment; considerable reaching, stooping and bending; death scene attendance may be required; manual dexterity and visual acuity sufficient to execute standard protocols.



Benefits

Pay Range

\$412,000 - \$501,000

Per Year - based on qualifications and experience.

Benefits:

- Complete Benefits.
- Biweekly Payment.
- Outstanding Retirement Program.
- Student Loan forgiveness Program*
- Dynamic Workforce.
- Continuous education Program.
- 10+1 Holidays.
- Training and development.
- Opportunity to make a difference.
- Paid Leave: Jury Duty, Bereavement, Etc..
- Diversified Work Group.
- Health and Wellness Program.

Send your resume to:
Alexander.jaen@dallascounty.org

EEO

Apply here >

https://bit.ly/DC_Medical_Examiner

Why move to Dallas Texas?

Why live in Dallas?

Dallas, Texas, founded in 1841, began as a modest trading post along the Trinity River. It quickly transformed into a bustling commercial hub with the arrival of railroads in the late 19th century, establishing itself as a key center commerce. The city's resilience and entrepreneurial spirit were evident through its rapid growth and modernization, especially during the 20th century. Today, Dallas stands as a vibrant metropolis known for its diverse economy, rich cultural heritage, and dynamic community, embodying the pioneering spirit of the Lone Star State.

Economic Opportunities

Robust Job Market: Dallas boasts a diverse economy with strong job growth in sectors like technology, finance, healthcare, and energy.

Major Companies: Home to many Fortune 500 companies such as AT&T, ExxonMobil, and American Airlines, offering ample career advancement opportunities.

Entrepreneurial Hub: Dallas is known for its supportive environment for startups and small businesses.

Cost of Living

Affordable Housing: Compared to other major metropolitan areas, Dallas offers relatively affordable housing options, making it easier to purchase or rent homes.

Lower Taxes: Texas has no state income tax, which can significantly increase take-home pay.

Quality of Life

Mild Climate: Dallas enjoys a relatively mild climate with hot summers and mild winters, allowing for year-round outdoor activities.

Cultural Attractions: The city is rich in arts and culture, featuring world-class museums, theaters, and music venues.

Sports and Recreation: Home to major sports teams like the Dallas Cowboys, Dallas Mavericks, and Dallas Stars, and numerous parks and recreational areas.

Why move to Dallas Texas? (Cont'd)

Education

Excellent Schools: Dallas offers a variety of top-rated public and private schools, as well as renowned universities such as Southern Methodist University (SMU) and the University of Texas at Dallas.

Research and Innovation: The presence of major research institutions fosters a climate of innovation and education.

Transportation and Accessibility

Central Location: Dallas is centrally located in the U.S., making it a convenient hub for travel and business.

Public Transit: The Dallas Area Rapid Transit (DART) system makes commuting around the city easier.

Community and Diversity

Cultural Diversity: Dallas is known for its cultural diversity, offering a welcoming environment for people from various backgrounds.

Community Spirit: The city has a strong sense of community with numerous neighborhood associations, community events, and volunteer opportunities.

Lifestyle and Amenities

Shopping and Dining: Dallas offers a plethora of shopping destinations, from high-end malls to unique boutiques, as well as a vibrant food scene with a wide range of dining options.

Entertainment: From bustling nightlife to family-friendly attractions, Dallas has something for everyone.

Future Growth

Development and Expansion: Dallas continues to grow and develop, with ongoing investments in infrastructure and new business opportunities.

Send your resume to:
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