



## CHIEF MEDICAL EXAMINER

The San Diego County Medical Examiner's Office is seeking a highly qualified forensic pathologist with administrative experience to head the Office of the Medical Examiner.

**Anticipated Hiring Range: \$270,000 to \$280,000**

# Salary & Benefits



## Compensation:

**Anticipated Hiring Range: \$270,000 to \$280,000 Annually**

## Benefits:

- Fifteen days of paid vacation, thirteen days of paid sick leave, and thirteen paid holidays
- Medical, dental, and vision insurance plans
- Disability Insurance, Life Insurance, and Accidental Death/Dismemberment Insurance.
- Flexible Management Benefit Package – a monthly credit may be used to select benefits from a group of options
- Defined benefit retirement program with San Diego County Employees Retirement Association
- Deferred Compensation Program 457 and 401(a) plans
- May be eligible for relocation allowance up to \$15,000

## San Diego County Medical Examiner's Office



The Medical Examiner's Office provides medicolegal forensic death investigation services for the citizens of San Diego County, as mandated by State law.

Equipped with 17 state of the art autopsy stations spread between 5 autopsy rooms, a neuropathology teaching suite; a dedicated dental and anthropology suite; 2 Mobile Diagnost wDR and a MultiDiagnost Eleva with FD and 3D-RX multi functional xray system, the department has initial jurisdiction over approximately 37% of the deaths in the county, or 8,092 cases, and ultimately transports approximately 98% of those decedents to the department's facility to determine identity, cause and manner of death.

Statistical information for these sudden and unexpected deaths is provided to research institutions and the public, aiding community understanding of health and safety risks and trends. Committed to service, education and research, the department performs scene investigations, autopsies and external examinations, toxicology testing, and administrative support. In addition, the department is accredited to educate future forensic pathologists and pathology residents.

### MISSION

Promote safe communities by certifying the cause and manner of death for all homicides, suicides, accidents and sudden/unexpected natural deaths in San Diego County. In addition, provide related forensic services, assistance and education to families of the deceased, as well as to public and private agencies, in a professional and timely manner.

### VISION

We are committed to working as a team to meet the needs and expectations of our customers by fulfilling our mandated mission in a professional, compassionate, ethical and timely manner

**Medical Examiner's  
At A Glance**

***Budget: \$12.1 million***

***Staff: 57***

The San Diego County's Medical Examiner's Office is one of eight California counties accredited by the National Association of Medical Examiners (NAME), which sets national standards in forensic medicine. It is one of three accredited in California by the American College of Graduate Medical Education (ACGME) to educate future forensic pathologists. The Medical Examiner's office provides a modern infrastructure, with innovative technology and appropriate resources. Our Forensic Toxicology Laboratory is accredited by the American Board of Forensic Toxicology (ABFT), performing all of its investigations, toxicology, and forensic pathology in house.

# The Position

## Chief Medical Examiner

The Chief Medical Examiner for the County of San Diego investigates and determines the circumstances, manner and cause of all sudden, violent or unusual deaths, as well as deaths occurring without medical supervision or when a physician is unable to determine the cause of death. Overseeing the operations of 57 staff, including seven forensic pathologists, and an annual budget of approximately \$12.1 million, the Chief Medical Examiner reports to the Deputy Chief Administrative Officer of the Public Safety Group.

As the Chief Medical Examiner, you will have overall responsibility for:

- Planning, organizing, directing, and evaluating departmental functions, services, work units, and staffing patterns for subordinate staff
- Coordinating work activities with various County departments and external agencies
- Supervising, assigning and reviewing the work of subordinate staff
- Establishing short and long-range plans to meet projected service levels, identify operational problems and formulate appropriate solutions
- Preparing reports and presentations summarizing legal and medical issues and the scope and level of services, revenue sources, fees for services, cost estimates and time projections
- Determining the mode of death and autopsy protocol to establish the cause of death
- Ensuring the preservation of physical and medical evidence and departmental case files in accordance with professional standards and State regulations
- Testifying in court or to the Grand Jury
- Developing annual budget and monitoring revenue and expenditure transactions, conducting fiscal analysis, and preparing cost projections



# Ideal Candidate

COUNTY OF SAN DIEGO

The ideal candidate will:

- Demonstrate a proven and successful track record administering a Medical Examiner's department
- Have increasingly responsible experience as a forensic pathologist
- Demonstrate leadership qualities that reflect the ability to work effectively with a diverse workforce, motivate employees, uphold morale, with the inherent ability to implement the Medical Examiner's mission statement
- Be a proactive, hands-on, customer service driven leader with excellent problem solving, interpersonal, and communication skills
- Assume management responsibility for all operations of the Medical Examiner's Office
- Be able to work collaboratively with law enforcement, the Office of the District Attorney and the defense bar on investigations

## Qualifications

**Applicants must meet the following minimum requirements:**

- Must be a licensed physician and surgeon AND duly qualified as a specialist in pathology in accordance with the California Business and Professions Code, Section 2135 and California Government Code Section 24010
- Forensic Pathologist Board Certification



# The Community

COUNTY OF SAN DIEGO

## WORK WHERE YOU PLAY!

### San Diego County Facts:

- 3,339,000 (2019 Est. Population)
- 4,526 Square Miles
- 70 Miles of Coastline
- 18 Incorporated Cities

From our world-class beaches to almost year-round sunny weather, the County of San Diego offers our residents much more than sun and waves. Downtown you can watch a Padres game at Petco Park or enjoy one of the fine-dining restaurants in the Gaslamp.

### San Diego Weather Averages:

- Average Temperature: 63.65°F
- High Temperature: 69.8°F
- Low Temperature: 57.5°F
- Average Rainfall: 10.4 Inch

Heading east you will eventually find mountains, that may be covered in snow depending on the time of year. Head south and you will start to truly see the diversity in both geography and cultures. Head west and you will run into over 70+ miles of pristine coastline.



COUNTY OF SAN DIEGO  
**DIVERSITY  
& INCLUSION**

The County of San Diego is committed to valuing diversity and practicing inclusion because our diverse workforce is our greatest asset and our customers are our number one priority.

# How to Apply

COUNTY OF SAN DIEGO

## APPLICATION PROCESS AND RECRUITMENT SCHEDULE

1. Complete the online application at [www.sandiegocounty.gov/hr](http://www.sandiegocounty.gov/hr);
  - Select the current job postings link
2. Attach your résumé

First review of applications will begin the week of **December 21, 2020**. Interested candidates are encouraged to apply as soon as possible for consideration. This recruitment will remain open and résumés will be reviewed on an ongoing basis until the position is filled.

## CONTACT INFORMATION:

You may direct any questions regarding the application and selection process to Anna Lisa Acedo, Human Resources Services Manager, at [AnnaLisa.Acedo@sdcounty.ca.gov](mailto:AnnaLisa.Acedo@sdcounty.ca.gov). Questions about the position or department should be directed to B.J. Tamayo, Group Human Resources Director for the Public Safety Group, at [BillieJean.Tamayo@sdcounty.ca.gov](mailto:BillieJean.Tamayo@sdcounty.ca.gov).

### *Special Notes:*

*Persons serving in positions in the Unclassified Service do not accrue tenure and serve at the pleasure of the appointing authority. The provisions of this job announcement may be modified or revoked and do not constitute an expressed or implied contract. Qualified women, veterans, minorities, and persons with disabilities are encouraged to apply. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of a job, on a case-by-case basis.*

The County of San Diego and its employees embrace the *Live Well San Diego* vision: A region that is Building Better Health, Living Safely and Thriving. For more information please visit [www.livewellsd.org](http://www.livewellsd.org).

